

# Easy read guide: Allocations policy



This is an easy read guide to help you understand Golden Lane Housing's allocations policy.

This guide is for people with a learning disability.



- This policy explains how Golden Lane Housing chooses who can live in their homes.



- Golden Lane Housing wants to be fair and make sure people who need support get the right home.

# Who can get a home from Golden Lane Housing?



## You may be able to get a home if:

- You have a learning disability or are autistic.
- You need support to live in your home.
- You are over 18 years old (or 16+ if you are a care leaver).
- You have a care and support plan that is paid for.
- You can afford to pay your rent (with help from Housing Benefit if needed).
- You have the right to live in the UK.



## How do people apply for a home?



- You can be referred by your local council, health authority, support worker, or family.
- You or your family can also apply directly to Golden Lane Housing.



- Golden Lane Housing will check your information and do a risk assessment to make sure the home is right for you.

## How does Golden Lane Housing choose who gets a home?



- Golden Lane Housing looks at who needs the home most and if the home is right for them.
- Sometimes, people who already live in a Golden Lane Housing home and need to move will get priority.
- Golden Lane Housing checks if you have the right support and funding in place.





## What happens if I am offered a home?

- You (or someone helping you) will fill in a Golden Lane Housing application form.



- You will be invited to visit the home before you move in.



- Golden Lane Housing will explain your rights and responsibilities, like paying rent and looking after your home.



- You will sign a tenancy agreement (or someone can sign for you if you cannot).



## What if I am not offered a home?

- Golden Lane Housing will explain why you were not offered a home.
- You can ask Golden Lane Housing to look at their decision again (this is called an appeal).
- You can apply again in the future if your situation changes.

